

Governance, Audit, Risk Management and Standards Committee AGENDA

DATE: Tuesday 22 July 2014

TIME: 7.30 pm

VENUE: Committee Room
Harrow Civic Centre

MEMBERSHIP (Quorum 3)

Chairman: Councillor Antonio Weiss

Councillors:

Ghazanfar Ali
Nitin Parekh
Primesh Patel

Barry Macleod-Cullinane
Amir Moshenson
Bharat Thakker

Reserve Members:

- | | |
|---------------------------|---------------------|
| 1. Kiran Ramchandani | 1. Kantilal Rabadia |
| 2. Jeff Anderson | 2. Pritesh Patel |
| 3. Kairul Kareema Marikar | 3. Chris Mote |
| 4. Ms Pamela Fitzpatrick | |

Contact: Una Sullivan, Democratic & Electoral Services Officer
Tel: 020 8424 1785 E-mail: una.sullivan@harrow.gov.uk

AGENDA - PART I

1. ATTENDANCE BY RESERVE MEMBERS

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

2. DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee;
- (b) all other Members present.

3. APPOINTMENT OF VICE-CHAIRMAN

To consider the appointment of a Vice-Chairman to the Panel for the Municipal Year 2014/15.

4. MEMBERSHIP OF ASSESSMENT AND HEARING REVIEW SUB-COMMITTEES (Pages 1 - 2)

To consider the establishment of and appointment of Members to the Sub-Committees of this Committee for the Municipal Year 2014/15.

[NOTE 1: Members are asked to note that subsidiary body memberships must be determined in accordance with the Local Government and Housing Act 1989 and regulations made thereunder. Therefore, whilst the Committee has to confirm the membership of its Sub-Committees to comply with the Local Government Act 1972, the actual nominations of named Councillors are decided by each group, from within the membership of that group. It is not open to the Committee to seek to change or to delay the nominations duly made by a group. It is only if there is a failure to make a nomination or to act in due time that the Committee may seek to consider the matter further].

5. MINUTES (Pages 3 - 10)

That the minutes of the meeting held on 2 April 2014 be taken as read and signed as a correct record.

6. PUBLIC QUESTIONS *

To receive any public questions received in accordance with Committee Procedure Rule 17 (Part 4B of the Constitution).

Questions will be asked in the order notice of them was received and there be a time limit of 15 minutes.

[The deadline for receipt of public questions is 3.00 pm, 17 July 2014. Questions should be sent to publicquestions@harrow.gov.uk

No person may submit more than one question].

7. PETITIONS

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Committee Procedure Rule 15 (Part 4B of the Constitution).

8. DEPUTATIONS

To receive deputations (if any) under the provisions of Committee Procedure Rule 16 (Part 4B) of the Constitution.

9. REFERENCES FROM COUNCIL AND OTHER COMMITTEES/PANELS (Pages 11 - 36)

To receive references from Council and any other Committees or Panels (if any).

10. DRAFT STATEMENT OF ACCOUNTS 2013-14 (Pages 37 - 286)

Report of the Director of Finance and Assurance

11. CORPORATE ANTI-FRAUD TEAM YEAR END REPORT 2013-14 & CORPORATE ANTI-FRAUD TEAM FINAL SERVICE PLAN 2014-15 (To Follow)

Report of the Director of Finance and Assurance

12. CORPORATE ANTI-FRAUD POLICY REVIEW (To Follow)

Report of the Director of Finance and Assurance

13. DRAFT ANNUAL GOVERNANCE STATEMENT 2013/14 (Pages 287 - 300)

Report of the Director of Finance and Assurance

14. INTERNAL AUDIT YEAR END REPORT 2013/14 (Pages 301 - 362)

Report of the Director of Finance and Assurance

15. INTERNAL AUDIT PLAN 2014/15 (Pages 363 - 374)

Report of the Director of Finance and Assurance

16. ANY OTHER URGENT BUSINESS

Which cannot otherwise be dealt with.

17. EXCLUSION OF THE PRESS AND PUBLIC

To resolve that the press and public be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972:

| <u>Agenda Item No</u> | <u>Title</u> | <u>Description of Exempt Information</u> |
|---------------------------|-------------------------|--|
| 18. | Corporate Risk Register | Information under paragraph 3 (contains information relating to the financial or business affairs of any particular person, including the Authority holding that information). |

AGENDA - PART II

18. CORPORATE RISK REGISTER (Pages 375 - 396)

Report of the Director of Finance and Assurance

*** DATA PROTECTION ACT NOTICE**

The Council will audio record item 4 (Public Questions) and will place the audio recording on the Council's website, which will be accessible to all.

[**Note:** The questions and answers will not be reproduced in the minutes.]